

## Invitation for Tender

### “Supply & Installation of ACs”

Sealed Quotations are hereby invited from the experienced and competent vendors/suppliers under the Terms and Conditions stated below:

SL	Particular	Descriptions
01	Procuring Entity Name	NRBC Bank PLC.
02	Procuring Method	Open Tendering Method (OTM)
03	Tender For	To procure and installation of Cassette type/ Central Air Conditioning (VRF) system at extension office of Head Office at Hadi Mansion, 2 Dilkhusa C/A, Dhaka (1 <sup>st</sup> Floor)
04	Name & Address of The Office	<b>NRBC Bank PLC.</b> , Facility Management Division, 6 <sup>th</sup> Floor, Head Office, 114 Motijheel, C/A Dhaka-1000. Cont. +8802223353422
05	Tender Publication Date	<b>27.04.2026</b>
06	Pre-Tender Meeting date & Location	30.04.2026 (FMD, 6th floor, Head office, NRBC Bank PLC.) Time: 3:30 PM
07	Tender schedule selling price	Tk. 1,000.00 (Taka One Thousand) only (Non-Refundable) for each schedule (Cassette/ VRF) through payment order favoring <b>NRBC Bank PLC.</b> & collected from FMD, 6 <sup>th</sup> Floor, Head Office, 114 Motijheel C/A Dhaka-1000.
08	Tender Security	2.0% of quoted amount as Tender Security Money (refundable) in the form of a Payment Order in favor of the “NRBC Bank PLC.”. issued by any scheduled Bank have to be submitted along with the tender document. In case a firm submits quotations for multiple schedules, a single Payment Order covering 2.0% of the highest quoted amount among the submitted schedules shall be provided.
09	Performance Security Money	The selected supplier must submit 10% of the work order value at the time of issuance, in the form of a Payment Order/ Bank Guarantee from any scheduled bank. This amount will be retained for the duration of 1 (One) year. (Refundable).
10	Eligibility of Bidders	According to the terms and conditions enclosed in the schedule.
11	Tender Submission Place, Last Date & Time	05.05.2026 up to 03:00 PM at <b>NRBC Bank PLC.</b> , FMD, 6 <sup>th</sup> Floor, Head Office, 114 Motijheel C/A Dhaka-1000.
12	Tender Opening Place, Date & Time	05.05.2026 at 03:30 PM at <b>NRBC Bank PLC.</b> , FMD, 6 <sup>th</sup> Floor, Head Office, 114 Motijheel C/A Dhaka-1000.
13	Documents to be Submitted by The Bidders	a) Relevant documents as proof of Manufacturer or Authorized Distributor of a particular Brand b) Copy of LC, Proforma Invoice & Certificate of country of origin duly attested by the concerned bank c) VAT & TIN Certificate d) Up to Date Trade License e) BIN certificate f) Bank Solvency Certificate
14	Special Instruction	(A) Any other information regarding Tender may be collected from the office of the undersigned. (B) The Procuring Entity reserve the right to accept or reject any Or all the Tenders without assigning any reason whatsoever. (C) All the pages must be signed by the authorized Representative of the bidder. (D) Price is not the only criteria to qualify for the tender.