

Tender Notice
Facility Management Division, Head Office, Dhaka.

Tender Ref: NRBCB/FMD/2026/1044

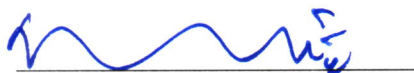
October 07, 2026

Invitation for Tender

"Procurement of 01 (One) unit Photocopier Machine"

Sealed Quotations are hereby invited from the experienced and competent vendors/suppliers under the Terms and Conditions stated below:

SL	Particular	Descriptions
01	Procuring Entity Name	NRBC Bank PLC.
02	Procuring Method	Limited Tendering Method (Purchase Through Enlisted Suppliers)
03	Tender For	Supply of 01 (One) Unit Photocopier Machine
04	Name & Address of The Office	NRBC Bank Limited, Facility Management Division, 6 th Floor, Head Office, 114 Motijheel, C/A Dhaka-1000. Cont. +8802223353422
05	Tender Publication Date	07.10.2026
06	Tender Dropping last date & time	12 th October, 2026, Time: 02:30 PM
07	Tender opening date & time	12 th October, 2026, Time: 03:00 PM
08	Mandatory Documents	Manufacturer's Authorization Letter (MAL)/ Manufacturer's Distributorship License
09	Eligibility of Bidders	i. The company must have Two (02) years of experience in related field ii. Enlisted vendor of NRBC Bank PLC.
10	Tender Submission Place,	NRBC Bank Limited, Facility Management Division, 6 th Floor, Head Office, 114 Motijheel C/A Dhaka-1000.
11	Photocopier Specifications	Item Name-Photocopier Machine Copy/Print Speed-45 PPM or above Warm-up Time- Less than 20 seconds Function/Control- Electronic Control Duplex Copy- Included ARDF- Included Memory- Minimum 8 GB or above Storage- Minimum 256 GB SSD or above Networking- Included Scanner- Included Toner Price- To be quoted separately by the supplier Drum Unit Price- To be quoted separately by the supplier Developer Price- To be quoted separately by the supplier Cost per Copy- To be quoted, including Toner + Drum + Developer Photocopier Price (Including VAT & AIT) Warranty-2 Years Standard Warranty



A.I.M Mostafa
SVP & Head of FMD