Facility Management Division
Head Office, Dhaka.

NRBC BANK

Tender Notice

Tender Ref: NRBCB/FMD/Uniforms/2026/1115 **Date: 10.11.2026**

Invitation for Open Tender

"Inviting Open Tender for Procurement of Uniform, Shoes, Socks and Whistle for Tea Boy cum Messengers, Cleaners, Drivers and Gunmen."

Sealed Quotations are hereby invited from the experienced and competent vendors/suppliers under the Terms and Conditions stated below:

SL	Particular	Descriptions
01	Procuring Entity Name	NRBC Bank PLC.
02	Procuring Method	Open Tendering Method (OTM)
03	Tender Items	**Category- A** i. Uniform (Shirt, Pant with Bank's logo) for Support Staff & Drivers ii. Safari Suit with Bank's logo for Gunmen iii. Whistle for Gunmen **Category- B** i. Shoes & Socks (Bata, Apex or equivalent) for Support Staff, Drivers & Gunmen
04	Name & Address of the Office	**NRBC Bank PLC.**, Facility Management Division, 6th Floor, Head Office, 114 Motijheel, C/A Dhaka-1000. Cont. +8802223353422
05	Tender Publication Date	**11.11.2026**
06	Schedule Collection & Price	The detailed Tender Schedule will be available at NRBC Bank PLC., FMD, 6th Floor, Head Office, 114 Motijheel C/A Dhaka-1000 from 11.11.2026 to 18.11.2026 during office hours upon payment of Tk.1,000/-(Taka One Thousand only), non-refundable, in the form of a Payment Order from any scheduled commercial bank in favor of NRBC Bank PLC.
07	Tender Security/ Earnest Money Deposit (EMD)	Tk.35,000.00 for Category-A and Tk.20,000.00 for Category-B in the form of Payment Order from any scheduled Bank (Refundable) favoring NRBC Bank PLC. EMD is not required if a single vendor purchases the schedule for supplying only whistles for Gunmen.
08	Performance Security Money	Not applicable
09	Tender Submission Duration	**11.11.2026 to 19.11.2026**
10	Pre-bid Meeting Date	On **17.11.2026**; **03:00 PM** at NRBC Bank PLC., FMD, 6th Floor, Head Office, 114 Motijheel C/A Dhaka-1000.
11	Tender Submission Last Date, Time & Place	On **19.11.2026**; **03:00 PM** at NRBC Bank PLC., FMD, 6th Floor, Head Office, 114 Motijheel C/A Dhaka-1000.
12	Tender Opening Place, Date & Time	On **19.11.2026**; **03:30 PM** at NRBC Bank PLC., FMD, 6th Floor, Head Office, 114 Motijheel C/A Dhaka-1000.
13	Eligibility of Bidders	The company must have 2 years of experience in relevant field.
14	Documents to be submitted by the bidders	a) Up to date Trade License b) BIN Certificate c) TIN Certificate d) Experience Certificate & e) Client's list
15	Instructions for the bidders to follow while submitting quotation	a) Submit quotation on bank's provided tender schedule, duly signed and sealed. b) Quote item wise prices, inclusive of all applicable taxes, VAT and charges. c) The Banks selected fabric sample (Category-A; i&ii) to be collected from the Facility Management Division (FMD) upon purchase of the Tender Schedule. d) The bidder shall submit samples of the shoes, socks and whistle, along with the fabric supplied by the bank at the time of quotation submission. e) Follow strictly the Bank's specifications, quality, color & design requirements. f) Quote Bata, Apex or equivalent for shoes and socks. g) Mention any deviation from the tender requirements, if applicable. h) Submit all required documents and samples within the stipulated deadline. i) The Bank reserves the right to accept or reject any or all quotations without assigning any reason and shall not be bound to accept the lowest-priced quotation.

A.I.M Mostafa
SVP & Head of FMD