



NRBC Bank PLC.

Facility Management Division
Head Office, Dhaka.

Tender Ref:02

Tender Notice
Invitation for Tender
“Printing Stationery Items”

Date:14.05.2026

Sealed Quotations are hereby invited from the experienced and competent vendors/suppliers under the Terms and Conditions stated below:

SL	Particular	Descriptions
01	Procuring Entity Name	NRBC Bank PLC.
02	Procuring Method	Open Tendering Method.
03	Tender Items	Printing Stationery (22 Items)
04	Name & Address of The Office	NRBC Bank PLC. , Facility Management Division, 6 th Floor, Head Office, 114 Motijheel, C/A Dhaka-1000. Cont. +8802223353422
05	Tender Publication Date	17.05.2026
06	Date & Time For Collecting Tender Document	17.05.2026 To 23.05.2026
07	Price of Tender Document	TK. 500 per schedule. (Non-Refundable)
08	Tender Security / Performance Security	TK. 20,000/- (Taka Twenty Thousand only) as Tender Security Money (refundable) in the form of a Payment Order in favor of “NRBC Bank PLC.” issued by any scheduled bank, must be submitted along with the tender document. The tender security of the successful bidder shall be retained as performance security for 01 (one) month.
09	Eligibility of Bidders	a) The company must have 3 years of experience in related field
10	Tender Submission Place, Last Date & Time	24.05.2026 up to 12:00PM at NRBC Bank PLC. , Facility Management Division, 6 th Floor, Head Office, 114 Motijheel C/A Dhaka-1000.
11	Tender Opening Place, Date & Time	24.05.2026 at 12:30 PM at NRBC Bank PLC. , FMD, 6 th Floor, Head Office, 114 Motijheel C/A Dhaka-1000.
12	Documents To Be Submitted By The Bidders	a) Mudron Somity Certificate b) Up-to-date trade license c) Up-to-date TIN Certificate d) BIN Certificate e) Bank Solvency Certificate f) List of valued client list g) Up-to-date Tax Payment Receipt. h) Work order copy of previous works with other banks
13	Special Instruction	(A) Any other information regarding Tender may be collected from the office of the undersigned. (B) The Procuring Entity reserve the right to accept or reject any Or all the Tenders without assigning any reason whatsoever. (C) All the pages must be signed by the owner/ authorized representative of the bidder. (D) Price is not the only criteria to qualify for the tender.

Mohammed Ghaus Ahmed
VP & Head of FMD