

Notice of the 8th Annual General Meeting

Notice is hereby given that the 8th Annual General Meeting (AGM) of NRB Commercial Bank Limited will be held on Saturday 26 June 2021 at 12.00 noon to virtually by using **Digital Platform** through the link <https://nrbcbank.bdvirtualagm.com> to transact the following business:

Agenda

1. To receive, consider and adopt the Audited Financial Statements of the Bank for the year ended 31st December, 2020 and the reports of the Auditors and Directors' thereon.
2. To declare dividend for the year ended 31st December, 2020 as recommended by the Board of Directors.
3. To elect/re-elect Directors of the Bank.
4. To approve the appointment of Independent Directors
5. To appoint Statutory Auditors of the Bank and fix their remuneration.
6. To appoint Compliance Auditors and fix their remuneration
7. To consider any other relevant business with the permission of the Chair.

By order of the Board.

Dated: 20 May, 2021.

Sd/-
Md. Mozammel Hossain
Company Secretary

NOTES.

i) The **Record Date : May 31, 2021 (Monday).**

The shareholders whose names appeared in the Share Register of the Bank or in the Depository Register (CDBL) on record date, will be eligible to attend the **8th** Annual General Meeting and receive Dividend.

ii) The Board of Directors recommended Cash Dividend @7.5% and @ 5% Stock Dividend for the year ended 31 December 2020.

iii) A member eligible to attend the Annual General Meeting (AGM) may appoint a proxy to attend and vote on his/her behalf. The Proxy Form, duly filled, signed and stamped at BDT 20 must be sent through email to the Share Department of the Company at share@nrbccommercialbank.com at least 72 hours before commencement of the AGM.

iii) The soft copy of the Annual Report 2020 of the Bank (NRBC Bank Limited) will be sent to the email addresses of the Members available in their Beneficiary Owner (BO) accounts maintained with the Depository as per BSEC Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated 20 June 2018. The Annual Report 2020 will also be available in the website of the Bank www.nrbccommercialbank.com within the stipulated time.

iv) Concerned Depository participants (DP)/ Stock Brokers are requested to provide us with a list of their margin loan holders who hold NRBC shares, as on record date with the details of the shareholders' name, BO ID, shareholding position, cash dividend receivable, tax rate etc., within 10/06/2021 along with the name of the contact person to the Share Department of the Company and also soft copy of the same at share@nrbccommercialbank.com otherwise dividends will be paid to bank accounts of the members whose name would appear on the 'Record Date'. The DP/Stock Brokers are requested to provide us with their Bank Account name & number, routing number etc. to mentioned email address for receiving the dividends of their margin loan holders.

v) The members will be able to submit questions/ comments and vote electronically 25 hours before commencement of the AGM and during the AGM.

vii) The online (real time) or e-voting option shall be opened before 25 hours prior to start of general meeting and shall remain open up to the closure of general meeting.

viii) The shareholders were requested to update their details (i.e. email ID, contact number, present address etc.) before record date.

ix) Members are requested to update their 12 digit Taxpayer's Identification Number (e-TIN) through their respective Depository Participants (DPs). In default, the tax from cash dividend of individual taxpayer will be deducted @ 15% instead of @10%.