

MAHADI HASAN SHIFAT

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I have worked in Bangladesh's E-Commerce Industry for almost 7 years in Logistics, Administration & Security Departments. At Daraz, I have been Leading on QRT (Quick Response Team) which covered Theft Cases, Loss Prevention & Recovery. I am experienced in theft cases, fraud cases, investigations & resolution and I can be developing strategies policies & prevention for fraudulent activities.

EXPERIENCE

JULY 2018 – CONTINIE

ASSISTANT MANAGER – ADMINISTRATION & SECURITY, DARAZ BANGLADESH LIMITED

- * PROCUREMENT AND SUPPLY CHAIN.
- * IT FIXED ASSET MANAGEMENT.
- * OFFICIAL SIM CARD MANAGEMENT.
- * CCTV CAMERA MANAGEMENT WITH CENTRAL MONITORING SYSTEM.
- * GOVT. OFFICIAL DOCUMENTS MANAGEMENT (TL, MOLE, FIRE, LEGAL PAPERS).
- * RECOVERY/QRT/AUDIT (QUICK RESPONSE) TEAM LEAD.

AUGUST 2014 - MARCH 2015

PRODUCT SORT, ECOURIER.COM

- * MAINTAIN ZERO TOLERANCE IN TERMS OF ERROR AND OPERATIONAL LOSS DUE TO PROCESS OR CONTROL LAPSES.
- * DRIVE PROCESS TO IMPROVE SERVICE QUALITY INDEX.

OCTOBER 2017 - JUNE 2018

OPERATIONS MANAGER – DELIVERY TEAM, RAMVO DELIVERY SOLUTION

- * LOGISTIC MANAGEMENT.
- * OVERSEE REPORTING ON KEY METRICS SUCH AS COST PER PACKAGE, DELIVERY SUCCESS RATE PERCENTAGES.
- * ENSURE SMOOTH AND COMPLIANT OPERATION OF SERVICE DELIVERY TO AS TO OPTIMIZE THE BANK'S PERFORMANCE.

EDUCATION

AUGUST 2023 – CONTINIE

EMPA (MAJOR: PUBLIC ADMINISTRATION), DHAKA UNIVERSITY.

MBA, UIU. 6th Semester Running

APRIL 2013 – DECEMBER 2017

BSC IN COMPUTER SCIENCE & ENGINEERING, GREEN UNIVERSITY OF BANGLADESH

SKILLS

- FIXED ASSET MANAGEMENT.
- GOOD LIAISON COMMUNICATION SKILL WITH GOVT. & NON-GOVT. PERSONELS.
- GOVT. OFFICIAL DOCUMENTS MANAGEMENT (Trade, DIFE, Fire License & Legal Paper).

SPECIAL SKILL

- Lead Cricket/Football Team of Daraz and performed in many professional or corporate tournament.